

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING
HELD IN THE CRAVEN ROOM, TARPORLEY COMMUNITY CENTRE
ON MONDAY 13TH FEBRUARY 2017**

Parish Councillors

Chairman - Ken Parker

Elaine Chapman	Gill Clough	Julie Hall	Bill Mather	John Millington
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Jeremy Mills	Gordon Pearson	Peter Tavernor	Nigel Taylor	Andrew Wallace
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Clerk - Ann Wright.

Projects Coordinator – Abigail Webb

CW&C Ward Councillor Eveleigh Moore Dutton

Public – 14

Apologies

Cllr Richard Statham – Personal Commitment.

Declaration of Interests

Councillors declared their regular interests which include dispensations granted to Councillors Chapman, Millington, Pearson and Tavernor in relation to the Brook Road sports field.

Councillor Clough asked that it was noted that she was a Trustee of two of the charities listed in the Arthur Meredith minutes.

Presentation-Micro Business

Mr Hine gave a brief presentation on plans to create modular micro business units in Tarporley. He stated that he wished to develop a scheme which enabled home based businesses to expand and move into small business units in the village, something which he stated was supported by the Tarporley Neighbourhood Plan. He stated that he had developed a business plan for the scheme but has yet to identify any land. He asked the Parish Council to support the scheme. It was agreed this would be considered as an agenda item at the Council's March meeting.

Public Participation

Parking Issues

Residents of Eaton Road raised concerns about the impact of the time limited parking on the Community Centre Car park on parking on Eaton and Bowmere Roads causing obstructions and reducing visibility for residents exiting and accessing their properties and those travelling along Eaton Road. It was suggested that additional restrictions should be imposed between 8am and 4pm week days to prevent this parking. It was noted that the increased parking is also making it difficult for emergency vehicles to travel along the road.

A resident raised concerns that the proposal to introduce a zebra crossing outside Copper Terrace which would be highly dangerous. It was clarified that there were no plans to introduce a zebra crossing outside Coopers Terrace. The Council is currently investigating if a crossing is feasible and that the location would be decided by CW&C and would have to be in a safe location with good visibility in both directions.

Tarporley Community Centre (TCC)

Tony Yeates highlighted that in the agenda report on the Community Centre playing field it had stated that only the pitch required drainage. He confirmed that a wider area would require drainage, not just the pitch, because there are several other areas that are badly water logged.

Allotments

James Blackford, Allotments Committee Chairman explained that the leases for the allotments were due to expire in March; that following earlier meetings with the landowner it had been hoped these would be extended and that vacant allotments could have been allocated. However since the landowner had received the letter from the Parish Council following the last meeting, he had withdrawn the offer to agree new leases. Mr Blackford suggested that the Allotment Committee had no particular issues with the current proposal for the development of the former RBL site although he stated that a

feasibility study should be undertaken to prove that the land being developed could be justified financially. He reported that all current allotment holders could be accommodated on the land proposed, that the waiting list for those wanting an allotment is to be reviewed, but with less land, it would take longer before people on the waiting list could be allocated a vacant plot. He requested that the Parish Council write to the land owner clarifying its position.

Minutes

17/186 Resolved - That the Chairman sign the Minutes of the Parish Council meeting held 9th January 2017 as a true and proper record.

Minutes of Working Groups and Other Meetings

16/187 Resolved – That council note the minutes of working groups as circulated, pages 280 to 287 of the Minutes.

Planning

1) Planning Register and Applications

Councillors noted the planning register, page 27, as circulated.

17/188 Resolved - That the Council submit the following observations:

17/00308/FUL, External alterations including additional render and replacement windows, 7 The Hawthorns, Tarporley, CW6 0DN, No objection.

17/00365/CAT, Various tree works, Orchard Cottage, 7 Bowmere Road, Tarporley, CW6 0BS, No objection subject.

2) Update on RBL Site & Agree Future Actions

Council noted the letter from Enlighten Developments (Tarporley) Ltd. The Council agreed that a further letter be sent to Enlighten Developments confirming that the latest development proposal was well received and was regarded as being positive by many members of the public and community and as such the Council hoped that further discussions could take place with the land owner in progressing the development to application stage.

3) To Consider Other Planning Matters

It was agreed that Cllr Chapman be appointed as the Parish Council's representative on the Primary School Travel Plan Group.

It was noted that Councillors Millington and Wallace will review all planning applications for the March Council meeting.

Review Planning Standing Orders

17/188 Resolved - That the Council approve the amended standing orders as amended, page 288 of the Minutes Book.

Parking Issues

1) To Note Consultation Results

Council noted the results of the parking consultation event on 5th November as circulated, pages 289 to 295 of the Minutes Book.

2) Tarporley High Street Time Limited Parking

17/189 Resolved - That the Council recommend 2-hour time limited parking as consulted on at the November consultation event and that CW&C Highways be asked to move to the formal consultation stage of the process.

The Council confirmed restrictions would be in place Monday to Saturday, 8am until 6pm. The Council considered a number of other queries raised by CW&C Highways including whether residents along Lychgate Lane would permit restrictions signs to be fixed to their properties. It was agreed the clerk would contact the property owners to ask. A query was also raised regarding a letter drop before the advertising of the scheme, Councillors requested more information on this.

17/190 Resolved - That the Council approve the estimated cost of the scheme to the Parish Council of £5000, noting the total scheme will cost £7000. Final costs and payment will be subject to a further resolution of the Council.

3) Eaton Road and Bowmere Roads Proposed Parking Restrictions

17/191 Resolved - That the Council recommend that CW&C Highways move to formal consultation on the proposed parking restrictions on Eaton Road and at the Eaton Road and Bowmere Road junctions noting the double yellow lines on Bowmere Road should be extended to the end of the footway and that residents of the affected areas be notified of this recommendation.

It was agreed that the Council would consider the request for additional restrictions on Eaton Road at the Council's March meeting, noting that more parking on the High School site should be available again after half term and may help to ease the situation.

OS&R & Play Area Update

1) To Receive Update on OS&R works & Agree Pitch Standards.

Council noted that the planning application for the new sports field was still to be decided and that CW&C had asked for additional information including an ecology survey which had now been undertaken.

17/192 Resolved - That the Council approve Option 1 pitch standards and future maintenance scheme in line with Football Association standards, the cost of the initial works will be approximately £61k +vat and annual maintenance will be approximately £6k +vat (pitch only).

2) To consider leasing of Tarporley Community Centre and Costs

It was confirmed that the original consultation carried out on improvements to the TCC playing field was just for drainage of the pitch but it was noted that further drainage is likely to be required. It was noted that options had been discussed with the TCC Committee to move and renew the existing play area onto the playing field along with some equipment for older play and the junior pitch allowing the car park to be extended to hold an additional 30 spaces. This had been considered in principle but no final design had been produced. It was noted for this to take place a formal leasing arrangement would need to be agreed so that TCC could meet the legal obligations put in place by the Charity Commission and as such a suitable rent needed to be agreed. It was noted the scheme would enhance the facilities provided by TCC and was not in conflict with the charitable objectives of TCC and as such a commercial rent may not be appropriate and that a legal letter of comfort maybe required. It was noted that the car park is dealt with separately from the TCC trusts objectives and that two separate leases may be required.

Cllr. Chapman declared an interest as the Council's representative on the TCC committee and abstained from the following vote.

17/193 Resolved - That the Council continue to progress the proposal in conjunction with the TCC committee, and that further discussion take place regarding possible rent levels and how the obligations of the Charity Commission can be met.

The Council agreed that further information including costs were required before it could consider agreeing to cover all legal costs incurred by TCC, and these would be considered at a future meeting of the Council.

Parking S106 Money

The Clerk reported that Tarporley Parish Council had been asked to submit a business plan to claim the outstanding £14k S106 parking money by the end of February. If successful the money would be paid to Tarporley Parish Council and would need to be spent as agreed in approximately twelve months or it would have to be paid back to CW&C and the developer.

It was agreed further information was required as to the level of detail required for the business plan and whether the funding could pay for the time limited parking scheme on the High Street.

The Council agreed that the funding should be allocated to the scheme to extend the car park behind the Community Centre and that Councillors Millington, Tavernor and Taylor would develop a business plan in discussions with Tony Yeates and with assistance from CW&C Councillor Moore Dutton.

CW&C Parking Strategy

The Council agreed to submit the comments as circulated by Councillors Clough and Millington, Councillors were also encouraged to comment as individuals.

Community Land Trust (CLT)

It was agreed that the Clerk should write to CW&C and ask if they would be interested in working with a Tarporley Community Land Trust to deliver the affordable houses on Brook Road. It was also agreed that articles about a possible CLT asking for volunteers to gauge interest should be included in the Tarporley Talk and in the Tarporley News.

Parish Council Website

The Council agreed that following information should be included on the Council's website (www.tarporley.org.uk): -

- ☒ Continue to add sports and social clubs and organisations with activities in Tarporley
- ☒ Services in Tarporley that are useful to visitors/tourists, including: medical, hospitality (pubs, hotels, restaurants, cafes), travel (taxis, buses), financial (cash machines, post office), garages and vets etc.
- ☒ Information useful to visitors/tourists, including: walks and footpaths, car parks, etc.
- ☒ Regular village events, including: carnival, beer festival, etc.

and that the following be excluded at present: -

- ☒ Businesses providing goods and services primarily for consumers, householders, or other businesses.
- ☒ Any business or organisation not based within Tarporley unless providing sports or social activities within or immediately adjacent to Tarporley village.

It was agreed once the above items have been included on the website, the Council will revisit what additional information should be included.

Accounts

17/194 Resolved - That the Council approve the accounts and payments as listed on page 31 of the Cash Book noting the payment to RTC Agricultural Ltd for stiles and gates has been corrected to £2333.00 exc. vat and is therefore below the £2500 agreed by the Council in April 2016 (page 160 of the Minutes Book).

17/195 Resolved - That the Council approve the following payments: -
Handy Man service for January £60.00
The Play Inspection Company £63.00 inc. vat
Suez for January cemetery bin collections £78.30 inc. vat
St Luke's Hospice, for removal of Christmas Trees £100.

Arthur Meredith Grants

Council noted the draft minutes of the meeting of the Arthur Meredith Memorial Charity including grants awarded as circulated, pages 296 to 298 of the Minutes Book.

16/196 Resolved - That the Council move into Part 2 and ask all members of the press and public to leave the meeting.

PART 2

Maintenance & Transport Contracts

16/197 Resolved - That the Council seeks to continue contracts for the grounds maintenance (garden areas and cemetery) and transport for the 2017-2018 financial year.

Resignation of Clerk and Recruitment Process

It was agreed that the post of Clerk be advertised, and that the Project Coordinator act as Clerk in the interim.

Meeting closed 9.05pm.

Next Parish Council Meeting

Monday 13th March 2017, 7pm, Tarporley Community Centre Craven Room.

Signed

Dated

Ann Wright 15/02/2017

DRAFT